

# Gillespie County Development Requirement Information

*This document provides contact information for both existing and new development in Gillespie County when located outside the city limits of Fredericksburg.*

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***Who do I contact about registering my well? Where do I get a permit to drill my well?***

## **HILL COUNTRY UNDERGROUND WATER CONSERVATION DISTRICT**

508 South Washington St.  
Fredericksburg, Texas 78624  
Phone 830.997.4472 · Fax 830.997.6721  
Email Address: [hcuwcd@austin.rr.com](mailto:hcuwcd@austin.rr.com)  
[www.hcuwcd.org](http://www.hcuwcd.org)

The Hill Country Underground Water Conservation District has adopted rules that require wells used for irrigation, commercial, and public water supply be permitted with the District. District rules also required that permitted wells must be set back from property lines and other permitted wells. Consequently it is important that individuals contact the District to find out what is required before beginning any commercial operation in Gillespie County. In addition, the District can provide very useful information regarding groundwater availability throughout the county, which can vary considerably.

***If I am a business, do I need to have a public water supply? Who do I call about storm water retention?***

## **TCEQ SMALL BUSINESS AND LOCAL GOVERNMENT ASSISTANCE SECTION**

1-800-447-2827  
[www.texasenvirohelp.org](http://www.texasenvirohelp.org)

The Small Business and Local Government Assistance program provides confidential technical assistance without the threat of enforcement. They are available to help you with any questions related to compliance with our rules or to our programs. You can start by calling our toll-free hotline at 800-447-2827, or by sending an e-mail to [sbap@tceq.texas.gov](mailto:sbap@tceq.texas.gov).

***Is there a certified lab in the area to test my well water?***

## **UPPER GUADALUPE RIVER AUTHORITY**

125 Lehmann Drive, Suite 100 | Kerrville, TX 78028  
Phone: (830) 896-5445 · Fax: (830) 257-2621

The UGRA Environmental Laboratory is a full service laboratory serving Kerr County and surrounding areas. The Laboratory's analytical services include the bacteriological, chemical, and biological testing of water, wastewater, soils, and sludges. The Laboratory is certified by the Texas Commission on Environmental Quality, and is one of the largest microbiological laboratories in the region. The environmental staff is committed to providing precise data in a timely fashion with the highest level of customer service.

***What are the requirements if my property is in the ETJ (Extraterritorial Jurisdiction) of the City of Fredericksburg?***

## **CITY OF FREDERICKSBURG DEVELOPMENT SERVICES DEPARTMENT**

126 West Main Street  
Fredericksburg, Texas 78624  
Phone 830.997.7521 · Fax 830.997.1861  
Email Address: [info@fbgtx.org](mailto:info@fbgtx.org)

The Subdivision Ordinance of the City of Fredericksburg, adopted March, 2014, and as amended, applies to all of the area lying within the Extraterritorial Jurisdiction (ETJ) of the City and the rules and regulations within said Subdivision Regulations governing plats and subdivision of land shall be applicable to such area within said ETJ from and after the passage date stated above. The ETJ extends one mile from the City Limits. A map of the ETJ is provided on the City's website at [www.fbgtx.org](http://www.fbgtx.org) or in the Development Services Department. Additionally in Development services, the civil code enforcement officer enforces the sign ordinance (Chapter 29, Section 29-1 to 29-7-Municipal Code) in the ETJ.

***Who do I contact about information on opening a business in Gillespie County?***

## **GILLESPIE COUNTY ECONOMIC DEVELOPMENT COMMISSION**

302 East Austin St.  
Fredericksburg, Texas 78624  
Phone 830.997.6523  
Email Address: [edc@fbgtx.org](mailto:edc@fbgtx.org)

***Where do I get information on how to get electricity to my property?***

## **CENTRAL TEXAS ELECTRIC CO-OP**

Fredericksburg, Texas (Headquarters)  
386 Friendship Lane, P.O. Box 553,  
Fredericksburg, TX 78624-0553  
Phone 830.997.2126 · Fax 830.997.9034  
[www.ctec.coop](http://www.ctec.coop)

If you are moving into the Central Texas Electric Co-op service territory and will need to establish new electric service, or transfer service to another location within our service territory, you must first contact the CTEC office nearest your location during regular business hours. A Member Service Representative or Engineering Representative can explain the process and what paperwork and fees will be needed.

***Who do I contact if I have plans to open a food or beverage establishment?***

## **GILLESPIE COUNTY HEALTH DIVISION**

126 West Main St. , Fredericksburg, TX 78624  
Phone 830.997.7521 · Fax 830.997.1861  
Kelli Olfers, Director of GCHD , [kolfers@fbgtx.org](mailto:kolfers@fbgtx.org)

The Gillespie County Health Division is responsible for permitting and conducting recurring inspections on all food and/or beverage service establishments within Gillespie County. These inspections are in accordance with State and local laws designed to protect the health and safety of the public.

## **TEXAS DEPARTMENT OF STATE HEALTH SERVICES**

<http://www.dshs.state.tx.us/foods/manufacturers.aspx>  
E-mail: [foods.regulatory@dshs.state.tx.us](mailto:foods.regulatory@dshs.state.tx.us)  
Phone (512)834-6670 · Fax (512) 834-6681

**Who do I contact to get a rural address number for 9-1-1?**

#### **GILLESPIE COUNTY RURAL 9-1-1 ADDRESSING**

101 West Main St. Mail Unit 9 Room B-106  
Fredericksburg, TX 78624-3700  
Phone 830-997-1726 · Fax 830-997-9867  
rural911ADDR@gillespiecounty.org  
Raynell Wilke, Rural Addressing Database  
Manager and County 9-1-1 Coordinator

**Who do I contact about septic permitting?  
Is my property in the flood plain? Is there  
permitting for property that is in the flood  
plain?**

#### **GILLESPIE COUNTY ON-SITE SEWAGE FACILITIES / SEPTIC PERMITS / FLOODPLAIN OFFICE**

101 West Main St., Mail Unit 9, Room B-106  
Fredericksburg, TX 78624-3700  
Dwayne Boos, Designated Representative,  
dboos@gillespiecounty.org  
Phone 830-997-8191  
Office Hours: Monday - Friday  
8:00 A.M. - 12:00 P.M. (in the office)  
1:00 P.M. - 5:00 P.M. (inspections)

#### **ON-SITE SEWAGE FACILITIES (OSSF)**

Gillespie County has adopted rules that require approved wastewater disposal in ALL areas of Gillespie County regardless of acreage size. Applicants must submit an application with required supporting information and fee(s) to the Gillespie County Sanitation Department for approval prior to starting construction on the OSSF.

#### **FLOODPLAIN REGULATIONS IN GILLESPIE COUNTY**

Floodplain regulations are enforced to protect public safety and health. To determine if your property/development is in the floodplain, contact Gillespie County Sanitation/Floodplain Department or <http://msc.fema.gov/portal> to look at a flood map. A development permit is REQUIRED for any work performed in a designated flood-hazard boundary area; this includes new construction, improvements or additions to existing structure (s) in the floodplain.

**How do I find out if utility lines are buried  
on my property?**

Dial 811

<http://www.texas811.org/>

If you need information on underground utilities.



**Where do I get information on obtaining  
access for an entrance if my property is off  
a State Hwy?**

#### **TEXAS DEPARTMENT OF TRANSPORTATION – FREDERICKSBURG OFFICE**

1623 E. Main St. , Fredericksburg TX 78624  
Phone (830) 997-4361  
kristi.morriss@txdot.gov or doyle.moellering@txdot.gov

When it is necessary to obtain or modify access to a state maintained highway, the owner/developer needs to contact the local TxDOT office to complete an application for a permit to construct a new or revise an existing driveway. While there is no fee for the permit, a permit is still REQUIRED to insure that the driveway location meets TxDOT's criteria and regulations for access to the state highway system.

**What are the requirements of ADA for  
public facilities?**

#### **TEXAS DEPARTMENT OF LICENSING AND REGULATION – ACCESSIBILITY REGULATIONS ARCHITECTURAL BARRIERS TEXAS ACCESSIBILITY STANDARDS (TAS)**

P.O. Box 12157  
Austin, Texas 78711512-463-6599  
800-803-9202 (Toll free in Texas) 512-475-2871 FAX  
800-735 2989 (Relay Texas - TDD)  
800-735-2988 (Relay Texas - Voice)

For information regarding the Texas Architectural Barriers Act, Architectural Barriers Rules, or the Texas Accessibility Standards, contact:

#### **TECH INFO**

877-278-0999 X 42133 (Toll Free in Texas)  
512-539-5669 512-539-5690 FAX  
800-735-2989 (Relay Texas - TDD)  
800-735-2988 (Relay Texas - Voice)  
Email: [techinfo@tdlr.texas.gov](mailto:techinfo@tdlr.texas.gov)

**Who do I call if I want to subdivide my  
property and it is located outside the  
ETJ (Extraterritorial Jurisdiction) of  
Fredericksburg?**

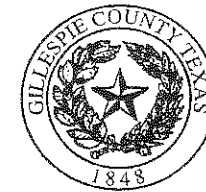
#### **COUNTY SUBDIVISION REGULATIONS**

Wayne Wells 830.998.0163  
[fwells@austin.rr.com](mailto:fwells@austin.rr.com)

# **Gillespie County Development Requirement Information**

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information for both existing and new  
development in Gillespie County when  
located outside the city limits  
of Fredericksburg.*

**Contributing Partners:**



*Gillespie County*  
**Economic Development Commission**

**Hill Country Underground Water  
Conservation District**